

Developing the Nelson Island Consortium Response Program
Native Village of Tununak
Funding Request & Workplan Template
for Section 128(a) State & Tribal Response Program
Federal Fiscal Year Funding 2007
Oct 1, 2008 thru Sept 30, 2009

Date last revised/submitted: July 8, 2008

Point of Contact: **Contact:** Molly Afcan, Brownfield Coordinator, 907 (652-6537), m_afcan@yahoo.com or tnkbrownfield@aol.com

1. GOAL 4: Healthy Communities and Ecosystems

Objective 4.2 Communities – Sustain, Clean Up, and Restore Communities and the Ecological Systems that Support Them
Subobjective 4.2.3 - Assess, Clean Up and Redevelop Brownfields

Program Results Code: 402D24E

CFDA: 66.817 State and Tribal Response Program Grants

OBJECTIVE: Continue to develop the following four elements of our response program:

1. Timely survey and inventory of brownfields sites in the state;
2. Oversight and enforcement authorities;
3. Mechanisms and resources to provide meaningful opportunities for public participation;
4. Mechanisms for approval of a cleanup plan and verification and certification that cleanup is complete.
5. Maintain and make available to the public a record of sites addressed and proposed to be addressed by the state cleanup program.

The goal of the program is to conduct the assessment and cleanup of sites of concern to the Nelson Island Area communities and facilitate their reuse and/or redevelopment. The goal also is to develop a working model for other Alaska Native Villages in cooperating for a Brownfield Response program using traditional communities and relationships to build partnerships and assist the cleanup of shared subsistence sites. This goal will be accomplished by program enhancement and one site-specific activity in FY 2008. Grant funding will be used to cover the costs of activities at or in direct support of brownfields sites as defined under CERCLA 101(39). Activities will include non-site specific tasks related to the program planning and management, program enhancement activities to meet the 4 elements of an acceptable state response program, including development and periodic update of the Public Record and the inventory of potential Brownfield sites, and public outreach meetings, classroom presentations, and preparation of outreach materials.

We have a full and dedicated staff – a coordinator with 3 part-time staff working from 3 other villages. In the first two years of the program, much of the time was necessarily devoted to training and education of staff in learning many new western-oriented concepts and Brownfield terms that are essential for us to carry out a program on our own and protect our communities.

This development process was necessary for our program as our communities are all Yup'ik as first language communities, and much of our population, including our leaders – the Elders in our community- do not speak or understand English at a level that would allow public participation or awareness of our program. In instituting a successful cleanup and redevelopment/revitalization program, we will only be as successful as the extent of community involvement and consent, such that the sites that are of greatest priority to cleanup for reuse are focused on, and concerns relating to the cleanup that may impact that reuse/redevelopment are fully communicated.

Thus, understanding and translating that program to Yup'ik concepts was paramount for program success in preparing for site cleanup and reuse with meaningful public participation. This year we will finally be able to build on an established staff capacity that is continually to develop specifically for our communities' brownfield response needs.

We will concentrate on Brownfield skills training and coordination with State and other Tribal Brownfield programs, completing an inventory, and preparing for a site assessment and cleanup. We will develop a list of community job skills/training needed in site cleanup. And we will present our plan to the Consortium during an all-community meeting.

Establish/Maintain Public Record

Has a public record been established that satisfies the requirements of CERCLA section 128(b)(1)(C)?

Yes

How is the record accessible to the public: *Our communities are small and each of these can be walked across in 15 minutes, although they are not accessible by road from each other, or to other communities. The communities come into our offices every now and then. Word goes around and people share what is vital within our communities. Most of the residents do not own or use computers, or have the training to use them. Therefore, the most appropriate, accessible form of public record is hard-copy.* The record is available to public via open access to a Brownfield paper file, located in each environment office. Each Nelson Island Consortium Tribe will have a copy of the Public Record located in their Tribal Environmental Office. Each Environmental department in the NIC will also have the Brownfield public record accessible on computer, available upon request by the public. This year, we will continue development and upkeep of a website that our communities will be able to access the Public Record and any documents that are in electronic form that pertain to the Public Record and do not contain proprietary information, such as documentation of a response action. Any GIS Brownfield mapping will be available at each Environmental Department, and shown at public meetings. We will print out a map for each community and post it at the environmental offices. We will also visit the school and present the Brownfield GIS work. The high school may wish to use the public record or GIS map as items to develop for website projects for their computer class.

Describe the elements of the record that satisfy the requirements of 128(b)(1)(C):

Our public record addresses sites at which response actions have been completed in the previous year and are planned to be addressed in the upcoming year. The Public Record is a record of sites of concern to the NIC communities and is broader than just Brownfield sites. The Public Record can include sites the State or Federal government is working on in NIC. It can include sites that have not been listed on the Inventory, and may not qualify technically as a Brownfield site, but have been identified as sites of concern. An example would be cleanup of an open dump that the Public has voiced concerns about. Some open dumps qualify as brownfields, while others may not if they are not presenting an obstacle to property re-use.

The Public Record will be updated at least annually. Because we are a small Brownfield program and know communities very well, we anticipate knowing about any cleanup or other response actions, and our goal is to update the public record within 6 months of any relevant plans or actions.

The Public Record will include:

1. A list of sites at which response actions have been completed in the past year, including name and location, date the response action was completed, institutional controls (see #3), summary of type of action completed, entities involved, and contact and instructions for accessing documentation that the action was completed, and details of the action (e.g. copy of the site assessment report is located in the Tununak Environmental Department Brownfield Program Files, Contact Molly Afcan at 652-6537 to see the copy, or "an electronic file can be sent via email by contacting....", or see "[link](#)" to report on the NIC Brownfield website).

A year for the purposes of the Brownfield Record will begin October 1, 200X, and end September 30, 200(X+1). The Public Record to be completed for the current Program will include completed site actions for October 1, 2007 to September 30, 2008.

2. A list of sites planned to be addressed in the coming year by our Program or other entity (if known), including name and location, date of planned response, summary of the type of action planned (e.g. assessment, application for assessment or cleanup, cleanup or remediation), entities to be involved, and contact person.
3. For the sites listed for completed or planned actions above, identification of *whether an institutional control for property re-use in the future is in place (whether recently placed as a result of the response action or whether in-place already if known)*, what that control is (e.g., land use restriction for X number of years on the property deed (if a deed exists), or other type of use restriction emplaced by a governmental body), which entity placed the control, and contact information to access details of the control.

The Public Record is separate from the Inventory in that the Public Record is intended to track response actions and to be easily accessible to the Public, so that they can identify immediately whether a property or area that they are interested in has or has had an action associated with it, including any use restrictions placed. However, the Public has no responsibility or role in the maintenance of the Public Record. They may request that additional fields of interest be added to the Public Record, but none of the 3 items of the Public Record listed above may be subtracted.

If they believe an error has been made in the Public Record, the Public may also dispute the detail or content of information contained in the Public record via requesting a hearing of their dispute by the Tribal Council (which has direct oversight of the Brownfield Program), but may not change the type of information provided.

The Public Record will be maintained by the Coordinator with a set goal of reviewing every 90 days (quarterly) whether any response actions (planned or completed) have taken place, and updating the Record. This review and update will take place at least annually. The Coordinator will work with the rest of the NIC Brownfield staff to contact the Tribal Environmental Departments and Tribal Administrations to ask whether any sites have been addressed, or plan to be addressed.

The Inventory is a list of sites that our Program works with the community to identify, to the extent possible, all sites that have known or suspected contamination that is impeding a desired use of that site (i.e. "Brownfield sites"). The Public has a direct role in that they have a mechanism by which to identify potential sites for the Inventory, potential Inventory sites are recorded, and if the NIC Brownfield evaluation criteria are met, these sites become a part of the Inventory.

The Program Coordinator and staff continue to work on the Inventory year-round, as new sites are identified by the staff or Public.

The Inventory serves as a "checklist" for our Program to identify priority sites, and to monitor whether we are successful in our Public outreach and participation. Initially, we would like to see the Inventory grow in response to Public participation in identifying sites of concern. Within the next two years, we would like to see the number of sites requiring response sites level off and eventually decline, both as a result of response actions being carried out, and as a result of public outreach on Brownfield sites and their prevention.

The Four Elements

Does the applicant have a Voluntary Cleanup Program Memorandum of Agreement (MOA) with EPA: No

If no, briefly describe how your organization includes or is taking reasonable steps to include in the response program the following. If your organization received prior 128(a) funding, include a description of progress made with this funding.

Element 1 - Timely survey and inventory of brownfields sites:

We will continue to update and maintain sites in our inventory and also coordinate with DEC on our inventory..

Element 2 - Oversight and enforcement authorities or other mechanisms and resources:

We will build capacity in this area in FY 2007 by attending trainings and reading materials and internet search and networking with other Brownfield programs. Due to our unique lifestyles and village situation, this component will build capacity slowly as it must be carried out in a culturally appropriate manner and in a manner that makes sense for our situation, but we are very dedicated to cleaning up our sites for reuse. We will be working with the State Brownfield program as well to learn as well as attending trainings.

This element is a difficult concept and in relation to our way of life and how we view the environment and our responsibilities and respect for our lands. It also is related to many difficult terms and new vocabulary and government relations. The goal is also for staff to develop a fuller and more technical and logistical understanding what “oversight and enforcement authorities and mechanisms” means in terms of addressing/cleaning up a site.

We understand that DEC has legal oversight and enforcement authorities in statute that meet the requirements of this element; however, it is important that we understand how best to engage and coordinate with DEC on issues that affect our communities. We intend to be an active part of the process, and through clear understanding of the regulatory process, we will enhance our Consortium and communities’ capacity to correct environmental problems.

We will also evaluate the training and education needs of our communities’ workforce. The capacity to oversee assessments and cleanups carries with both educational and training requirements for the individual. We will evaluate training requirements and incorporate specific training needs into future grants.

So far, at least seven Brownfield sites have been identified in the Nelson Island Area and range from old tank farms, to dumpsites, to an old BIA school. Some of the sites have been submitted to DEC (and the rest will) and all of the sites will be sent to EPA.

Element 3- Mechanisms and resources to provide meaningful opportunities for public participation in the Brownfield Process and Program:

We will continue public education and outreach so that our communities feel comfortable in participating in this process and understand the Brownfield program and how they can participate, including identifying sites of concern for potential listing in our inventory. Currently we are working on this element to educate the public. While our communities are very aware of their environment and very concerned because that is how they live and eat, it is difficult to translate what brownfields are and what a Brownfield program is and what it can do about the environment. Literal translation from Yup’ik to English is not possible, so this aspect involves much more work than for conventional communities.

We have formalized our public participation process for how to identify sites of concern. We will be continuing outreach and also working on incorporating how our traditional rules and values apply to Brownfields, and how the Program applies to our traditional rules and values. This is very important for public participation, and it will strengthen our Program in how it is able to communication and work with the public during site cleanups and redevelopment.

We will develop a short video (in Yup’ik) that describes our program, and a short clip which other Villages in our regions can use to learn about what a brownfield is and who to contact for the general brownfield program at EPA and DEC and ourselves.

Element 4- Mechanisms for approval of a cleanup plan and verification and certification that cleanup is complete:

DEC currently has the capacity and statutory authority to approve cleanup plans and verify that cleanup efforts fulfill a responsible party's obligations. We intend to take full advantage of this circumstance.

We will develop action plans for selected priority sites and coordinate with DEC or other experts to help determine appropriate tiered scopes of work and cost estimates. We will seek funding opportunities and work with DEC and EPA on potential available grants. Workplans require DEC and/or EPA approval as do quality assurance plans when samples are collected.

2. FUNDING Requested: \$197,489

Funds are 100% federal dollars for the Section 128(a) State Response Program Cooperative Agreement:

The budget for this program is a total of \$197,489. This amount represents \$78,669 for Program Planning and Management, and \$118,820 for Program Enhancement.

Remaining Funding or in Open Cooperative Agreements (FY00 and earlier).			
	Remaining Funds (\$)	As of (date) [EPA financial Data Warehouse]	Detail the amount of funds not requested for reimbursement and justification for why such funds should not be considered in the funding allocation process. If funds were put into a new agreement, verify when they were spent.
VCP Core Funds	NA		NA
Targeted Assessment Funds	NA		NA
FY03 128(a) Funds Agreement # - RP...	NA		NA
FY04 128(a) Funds Agreement # - RP...	0		
FY05 128(a) Funds Agreement # - RP...	0	0	
FY06 128(a) Funds Agreement # - RP...	\$0	\$0	Closed out
FY07 128(a) Funds Agreement # - RP...	Thru 1/31	Thru 1/31	Current
Total	FY07 Thru 1/31		

Budget by Task

	TASK 1 Planning & Management	TASK 2 Program Enhancement	Totals
Personnel	\$30,922	\$62,782	\$93,704
Fringe Benefits (20% of Personnel)	\$6,184	\$12,556	\$18,741
Training	\$8,725	\$8,725	\$17,450
Travel	\$8,725	\$8,725	\$17,450
Supplies*	\$1,920	\$3,840	\$5,760
Contractual	\$3,600	\$3,600	\$7,200
Other	\$18,592	\$18,592	\$37,184
TOTAL	\$78,669	\$118,820	\$197,489

Personnel Summary Table

Personnel Titles	FTE %	Cost, exc. 20% fringe
NI Brownfield Coordinator	0.8	\$28,288
NI Brownfield Representative	0.5125	\$18,122
NI Brownfield Representative	0.5125	\$18,122
NI Brownfield Representative	0.5125	\$18,122
NI Brownfield Bookkeeper	0.3125	\$11,050

The entire Nelson Island area is covered with this project (Tununak, Cheforak, Kipnuk, Newtok, Toksook, Nightmute, and Umkumiut). The positions listed above are for Tununak, Cheforak, Kipnuk, and Newtok. Toksook and the two Tribes in Nightmute (Nightmute and Umkumiut) will be covered by the Tununak Coordinator position since the communities are a close distance to one another.

3. _WORKPLAN ACTIVITIES and TIME FRAME FOR ACCOMPLISHMENTS (COMMITMENTS): See Table

Site Activities Narrative (Commitments)	Timeframe for Accomplishment (Date)	Results of Activities (Outputs) D=Deliverable	Projected Environmental Improvement (Outcomes)	Established Baseline for Measurement (Last year's performance)
Task 1: Planning and Management	Cost:	\$78,669		
Task 1 Activity 1: Program Management and Supervision	Cost:	\$49,167.99		
1.1.1 Supervise and manage staff to meet program goals. Assign, prioritize, track and evaluate staff workload. Conduct periodic project status meetings with staff to discuss project issues and priorities. Conduct annual performance evaluations for staff.	Ongoing, with tracking sheet turned in each quarter.	Project management tracking sheet that includes summary of staff activities(D). Record of staff meetings /teleconferences/emails/meeting s(D).	Continue to develop effective and capable staff to meet workplan commitments. 100% that support protective and community-concern responsive and technical responsible environmental cleanups.	1. staff turns in their time sheets and work journals work descriptions two-thirds of the time on time 2. they write down what they did for the hours they submit for all the time.
Task 1 Activity 2: Cooperative Agreement (CA) Administration (Post-Award)	Cost:	\$19,667.20		
1.2.1 Review new CA agreement guidance and ensure that staff is also fully familiar with workplan commitments and CA conditions.	Oct 30,2008	Staff and council familiar with workplan and responsibilities.	Enhanced CA responsiveness and effective workplan management	Provided CA copies to staff and other councils this year, but not for a couple of months . Will provide within 2 weeks of final this year. These need to be faxed to several of our communities and communications are down a lot.

Site Activities Narrative (Commitments)	Timeframe for Accomplishment (Date)	Results of Activities (Outputs) D=Deliverable	Projected Environmental Improvement (Outcomes)	Established Baseline for Measurement (Last year's performance)
1.2.2 Work on and submit Quarterly Reports, FSRs, MBE/WBE, additional miscellaneous forms as required by unforeseen circumstances	1 st : Jan 31, 2009 2 nd : April 30 th , 2009 3 rd : July 31, 2009, final report November 30, 2009	Quarterly Reports and FSR's and MBE/WBE (when required) (D) , Quarterlies to include: 1. description of activities 2. project tracking sheet 3. trip reports 4. any deliverables done that quarter 5. Problems we are having or anticipating 6. budget status 7. next quarter activities	Increased capacity built in our Program for project management and federal grant performance	3 of 4 turned in on time. So this year will be all 4 as we have learned the process.
1.2.3 Administer project closeout activities.	By sept 30/2009	Final quarterly performance report, financial status report and other req. forms. (D) Project closeout with clear examples of program improvements that protect the communities.	Increased project management capacity leading to more opportunity and more efficient site cleanup	Our first closeout was about one month late. And we will be able to have a timely closeout next time because we will know what this involves.
1.2.4 Develop Program workplan for following year. Ensure that CA workplans are developed in accordance with State and EPA policies. Ensure that budget and administrative aspects of application requests conform to State and EPA policies	Nov 30 for draft workplan. By requested date for final workplan if invited to submit – approximately late Spring.	Program workplan for next year that shows continued progress and builds in a reasonable manner from this year's accomplishments and identified capacity building needs (D) .	Effective CA applications	This year we will have Timely submittal of requested information and final complete application packet. Compare to last 2 years, each year we have gotten better, as it took a long time to understand this process and language. Goal to turn in by initially requested date.
Task 1 Activity 3: Fiscal and Contract Management	Cost:	\$9,833.60		
1.3.1 Review our procurement and grant administration and recordkeeping to ensure continued compliance and to see whether any aspects need improvement. Use AVCP, AITC assistance and our consultant as necessary.	Through the year	List of reviewed procedures (D).	Enhanced efficiency in grant administration.	New activity.
Task 1 Activity 4: Program Development	Cost:	\$9,833.60		

1.4.1 Participate in EPA teleconferences and meetings specific to program workplan development and policies.	As offered	Better informed on necessary requirements for current and future grants.	Improved and more efficient prioritization of tasks, increased effective communication and planning resulting in streamlining of efforts.	We have attended most of these, but our full staff has not had as well as participation.
1.4.2 Meetings with DEC and other Alaska Tribal Brownfield Coordinators	As scheduled	Up to two (2) meetings attended. Better Alaska coordination on issues of brownfields. Better informed brownfield community.	A more coordinated brownfield identification, management, and revitalization effort will occur. Better coordinated outreach across state will lead to more visibility of brownfield issues.	Coordination has not been regular, no real coordination state-wide in a formal way, although we do work with the other Tribal Programs and State program.
Task 2: Program Enhancement	Cost:	\$118,820		
Task 2 Activity 1: Maintain and update survey and inventory of Brownfield sites	Cost:	\$19,803.34		
2.1.1 Maintain and update survey and inventory of Brownfield sites – include any additional sites reported by public, continue collecting historical information that is of relevance in site cleanup and reuse	Begins Oct 15 2008, complete by sept 30,2009	Updated brownfields inventory for all Nelson Island Sites (D)	Provides reasonable estimate of number, likely locations, and general characteristics of sites including health concerns.	Compare to number of sites on inventory of previous year dated 9/30/08
2.1.2 Coordinate with solid waste programs to incorporate information into DEC brownfield abandoned dumpsite database	9/30/09 – by end of grant	Inventory of abandoned dumpsites in region	Increased data pertaining to abandoned dumpsites statewide. GIS	Statewide Data does not exist at this time.

			data layer or map provided by DEC.	
Task 2 Activity 2: Oversight and enforcement authorities	Cost:	\$19,803.34		
2.2 Continue developing and updating capacity/knowledge of Program to provide and ensure oversight and enforcement authorities or other mechanisms and resources for future site work,	Ongoing though year, Begins Oct 15 2008, complete by sept 30,2009	<p>Training reports or certificates related to element (D). (Brownfields, AFE, ATCEM, grantwriting, computer software course)</p> <p>Trip reports and meeting notes with DEC and other Tribal Programs on this issue(D).</p> <p>List of contacts /resources that have experience with this element, list of DEC information that we have read in relation to this element (D)</p>	When site work comes up there can be an effective plan developed for next steps.	Only basic knowledge of this element
Task 2 Activity 3:Public participation	Cost:	\$39,606.67		

<p>2.1.3 Outreach and develop meaningful opportunities for public participation:</p>	<p>Ongoing though year. Begins Oct 15 2007, Video clips June 15, 2009 Brownfields community meetings in each village by 9/30/09 Brownfields and the Consortium presentation (Seattle EPA Office) by 6/30/09</p>	<p>Public has access to formalized steps Video clips and updated or new flyers (D). One clip per meeting Pictures and clips of the community meetings (D). 4 meetings</p>	<p>We have a more comprehensive inventory and one that is prioritized based on community values to work on, so that the community will support our program and the cleanup of sites and the environmental will become cleaner with greater community social well-being</p>	<p>Consulted with Elders and Tribal administrators and environmental programs and NIC. Program staff sent in lists of sites of concern and continuing to work which is an informal priority list because it comes from Elders as well as environmental staff. Went on scanner to announce programs. Handouts produced = 0. Formalized rules for public participation in prioritization = 0. Number of public participants in site priority process = 0.</p>
<p>Task 2 Activity 4: Mechanisms for approval of a cleanup plan and verification and certification that cleanup is complete</p>	<p>Cost:</p>	<p>\$9,901.67</p>		
<p>2.4 Review and develop understanding of mechanisms for approval of a cleanup plan and verification and certification that cleanup is complete. Understand which community concerns may not be addressed by formal statute so that we are prepared for this in a cleanup.</p>	<p>Ongoing though year, completed list by Sept 30,2008, Begins Oct 15 2007,</p>	<p>Program staff has sound knowledge A summary of what the concerns our community might have in relation to the state statutes and what we should be developing/preparing/doing in relation to this (D)</p>	<p>When we are ready to conduct site work, we will know what the steps are and whether they are being followed which will lead to better site cleanups because we know our community and lands best, and it will also build our program capacity for improved environment in the future.</p>	<p>Baseline is only basic understanding of this element and zero understanding of how this element interplays with how we can use State statutes and what local community concerns we should prepare to address in regards to this.</p>

Task 2 Activity 5: Establish and Maintain the Public Record	Cost:	\$9,901.67		
2.5 Maintain and update public record system	Will update by Sept 15, 2009	Updated public record (D)	Increase public awareness of sites being addressed. .	Previous public record dated 09/30/07 Number of people calling about it, previous = 0.
Task 2 Activity 6: Develop funding and resources for cleanup	Cost:	\$19,803.34		
2.6 Develop proposal for Assessment, Cleanup, or Job Training Grant and submit at least 1 additional TBA and/or DBA	Dec 08 or Jan 09 for proposal (deadline) and June 09 for TBA or deadline date for DBA	Proposal, Request (D)	Measured progress towards site reuse .	No proposals submitted. 1 TBA submitted.

4. RESULTS OF ACTIVITIES (OUTPUTS): See table.

5. PROJECTED ENVIRONMENTAL IMPROVEMENT (OUTCOMES): See table.

6. BASELINE FOR MEASUREMENT: See Table

7. QUALITY ASSURANCE:

Will environmental data be collected under this agreement? Yes ___ No X

Does the **Native Village of Tununak** have an approved Quality Management Plan? Yes ___ No ___ N/A X

Does the **Native Village of Tununak** have a current QAPP for the work proposed? Yes ___ No ___ N/A X

8. ADDITIONAL DETAILS FOR WORK PROPOSED

Program is administered by Native Village of Tununak. The coordinator will continue in the same position and current staff from Newtok, Cheforak, Kipnuk will continue working as well. Travel by coordinator and staff to each village with a non-resident staff will be used to ensure public participation for all villages and complete inventory for each village and Nelson Island Area. Approximately weekly teleconferences will be held with Brownfield staff and will include community members and other environmental program staff approximately every 6 weeks. Emailing and individual coordination will continue at several times per week. Training will include general environmental, Brownfield, and grant management skills training at the Alaska Forum on the Environment, Alaska Tribal Environmental Management Conference (focus on cleaning up solid waste, contamination, and abandoned site), the Western Regional Brownfields Conference, a training/presentation/information exchange trip with other Alaska programs, a DEC and other programs coordinated training, an on-line course to assist staff in enhancing useful computer skills, and on-site Brownfield assessment training with the Assessment contractors at the selected site, if our assessment request that we submit during current fiscal year is approved.

Define the State or Tribal Response Program: *The FY07 Nelson Island Area Response Program will continue to be administered by the Native Village of Tununak. We have signed MOAs with the other hosting tribes of our staff, and maintain regular contact with these administrators that serve as the off-site supervisors.*

Department: Native Village of Tununak Environmental Department

Program under the Environmental Department: Nelson Island Brownfield Response Program

Contact: Molly Afcan, Nelson Island Consortium Brownfield Coordinator, 907 (652-6527)

Project Period. Oct 1 2008 - Sept 30, 2009

Demonstrating the Four Elements. The Nelson Island Consortium Response Program administered by Native Village of Tununak began their first Response year in FY 2006, working on elements 1 and 3 and began capacity building in the Elements 2 and 4.

In current 2007 year we continue to build capacity for all Elements 2 and 4 and develop and enhance Elements 1 and 3.

Establishing and Maintaining the Public Record. The Native Village of Tununak has an established Public Record. FY 2007 work includes maintenance of this record and establishing public records for the other Consortium villages.

Demonstration of Significant Utilization of Prior Years Funding

Native Village of Tununak is an FY07 awardee, and is in the process of utilizing their funds as stated in the workplan. We are in contact with our project officer regarding our funds expenditures.

Funds Requested :

	Cost	Basis	Qty	Total
Personnel				
Lead Coordinator, 32 hrs per week, in above described tasks.	\$17	per hr	1664	\$28,288
NIC representatives of other Tribes, 3 total for other 6 villages, 20.5 hr per week x 3 staff	\$17	per hr, all reps	3198	\$54,366
Bookkeeper, 12.5 hr per week for accounting duties	\$17	per hr	650	\$11,050
<i>Subtotal</i>				\$93,704
Fringe, fringe consists of FICA, FUTA, Retirement and Life Ins. Calculated @ 20% of total Salary.	20%	lump	\$93,704	\$18,741
Supplies				
\$30 for cartridges plus \$30 for paper plus \$30 for video tapes plus \$30 for postage, envelopes, clips etc. = \$120 per month per each of 4 Tribal offices, for a total of \$480/month for 12 months	\$480	for coordinator and 3 rep's tribes per mo. (4 offices)	12	\$5,760

Travel and Training				
Brownfield Conference Travel to lower-48, 4 people, \$1200 r.t., \$180 per day for meals and lodging, 4.5 days	\$8,040	per conference for 4 people	1	\$8,040
Alaska forum on the Environment and free 8 hr hazwoper refreshed course (2/08) 5 days each plus 1 travel day, 6 days), \$170/day hotel and meals, 4 persons, \$650 r.t.	\$6,680	per conference for 4 people	1	\$6,680
Alaska Tribal Conference on Environmental Management and Alaska DEC and Tribal Response Program coordinators meeting (10/07) , 5 days each plus 1 travel day, 6 days), \$170/day hotel and meals, 4 persons, \$650 r.t., assumes an Alaska meeting would occur the last 2 days as the ATCEM conference includes brownfield related training and will save travel resources.	\$6,680	per training for 4 people	1	\$6,680
1 additional Brownfield related training and presentation with other Alaska STRP, 2.5 days, 1.5 days for travel, \$180/d, to Seattle EPA office, coordinator and the 3 reps (4 people), \$900 r.t.,	\$6,480	per training/presentation for 4 people	1	\$6,480
Village to village travel, lodging, \$40 per night (school),	\$40	per night	7	\$280
Village to village travel for staff, \$225 rt, 4 trips per staff to other villages	\$225	trips	16	\$3,600
Conference fees and registration, AFE \$100, ATCEM, \$50 Brownfields \$25 (\$175 each for total of 3 conferences, 4 people, =175 x 12)	\$175		12	\$2,100
grant management/writing course, computer software course, \$130 per course, 4 people, 2 courses	\$130		8	\$1,040
<i>Subtotal</i>				\$34,900

Other				
Phone, fax, internet, office space, based on prior year, \$733/mo	\$8,796	for 4 villages	4	\$35,184
Facility setup, rental, cleaning, inc. water hauling for use of a toilet and water for handwashing, \$500 per day, four 1 day workshops in villages	\$500	per workshop	4	\$2,000
<i>Subtotal</i>				\$37,184
Contracting				
Technical Support Consultant, miscellaneous assistance with reporting, program workplan, etc., grantwriting: Travel for consultant to assist in person with program, roundtrip airfare Anchorage to Tununak, Consultant, 2 trips, \$650 airfare per trip RT, \$150/d per diem, 3 days each, = \$2200 plus 100 hr at \$50/hr = 5000 for a total of \$7200	\$7,200	lump inc. travel	1	\$7,200
<i>Subtotal</i>				\$7,200
TOTAL				\$197,489

TERMS AND REPORTING

Reporting. In accordance with 40 CFR 31.40, the Native Village of Tununak will provide progress reports as provided in the terms and conditions of the cooperative agreement negotiated with the EPA regional office. As a minimum, our progress reports will include both a narrative discussion and performance data relating to our accomplishments and environmental outputs associated with the approved budget and workplan. They will also include an accounting of 128(a) funding. The report will also include information related to establishing and enhancing the four elements, our progress on them, and maintaining the public record. We will work with the EPA project officer to include any additional information that would like to see.